



**Curtis
Blakely & Co., PC**

CERTIFIED PUBLIC ACCOUNTANTS & CONSULTANTS

Providing Auditing, Accounting, Tax and Consulting Services Since 1977

2403 Judson Rd Longview, TX 75605 | (903) 758-0734 | www.cbandco.com

At Curtis Blakely & Co., PC we are staying focused on our staff and clients' health by following the guidelines established by our Local, State and National leaders, including the new Texas Executive Order GA-29.

Our office will remain open but to minimize unnecessary contact, we encourage you to take advantage of our electronic options for sending and receiving data through our "secure data file transfer" feature available on our website. For those unable to electronically submit data, curbside pickup and delivery of data is available so that you do not have to leave your vehicle. One of our Support Staff will come out to meet you. We simply ask that you call ahead and let us know you are coming or give us a call when you arrive.

Over the coming weeks we hope to see these measures reduce the spread of the COVID-19 virus while allowing our community and our nation to step back to a place of normalcy again. We appreciate your business and want to ensure that we are doing our part to encourage a healthy environment for our staff, our clients, and our families. We will get through this together.

Thank You,

Curtis Blakely & Co., PC, CPAs

www.cbandco.com

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Secure Data Access is available on our website at <https://www.cbandco.com/secure-data-access>

To see a step by step guide on using this feature please click here:

<https://www.cbandco.com/sites/default/files/2020-03/Send%20Secure%20Data%20to%20Curtis%20Blakely.pdf>